



## Building Options Limited

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## Privacy Policy

Building Options Limited recognises the importance of privacy and data protection. We can demonstrate conformity to the requirements of the General Data Protection Regulation (effective May 2018), and are registered with the Information Commissioner's Office (ICO).

Notwithstanding any provisions or implications of GDPR, all data is treated as confidential. At no time will we disclose, or permit to be disclosed, make use or permit to be used, any information relating to our staff, Clients, supply-chain, contacts or Third Party, without their prior consent, unless as requirement of legislation or legal compliance (HMRC/Police etc.), or as part of specific collaborations.

Data is held as part of our business operation, and is used as appropriate in a professional manner. This also applies to the use of our website and social media, our supply-chain partners, and service providers.

We have undertaken a Data Risk Assessment, and have adequate policies and procedures to demonstrate compliance with the requirements of GDPR (effective May 2018). These policies and procedures are continually reviewed, to ensure that data is stored, handled, used, monitored, and disposed of correctly.

Further details about how Privacy and Cookies are managed when visiting our website can be found on the [Privacy and Cookie Policy](#) webpage.

The Managing Director and senior managers give their full support to this Policy and will ensure it is communicated, and implemented accordingly.

Dario Di-Felice MCIOB  
Managing Director  
February 2025